Realtor Instructions for GlenLakes

New Homes-

To view any new construction home, please contact the GlenLakes Welcome Center at 352-597-9000. You will be added to the list at the guard house. Upon arrival on the property please proceed to the guard house and let them know your name and where you are taking your clients. If your name does not appear on the list, you will not be granted entry.

Resale Homes-

Listing Agents-

- Each home has its own unique call-in code for the gate house. You will need to procure said code from the homeowner to allow clients access to view the property.
- If you are showing the home, your clients must always remain with you. Please refrain from allowing clients to wander to other homes, and on other properties.

Buyer's Agents-

- To gain access to re-sale homes please contact the listing agent. They will be able to grant you entry to the property.
- All showings are by appointment only, you may not be able to gain access to all resale homes during your visit, unless you set appointment times for properties with the correct agent.
- Clients must remain with you while on property. Please refrain from wandering around the neighborhood, especially on homeowner property.

No Real Estate Agent should ever leave their clients on the property. They must enter the community with you, and they must also leave the community when you do.

Showing The Club-

The clubhouse is available to be toured Tuesday through Saturday 9am to 7pm. To show the club on Sunday advanced notice no later than Friday of the same week is required. Please call 352-597-9200 extension 2 prior to arrival to ensure that there is a guide available to walk you through the Clubhouse, and the member only areas. If you know that you are going to show the club ahead of time, please email <u>GlenLakes2022@gmail.com</u> with your name and arrival time.

The ownership, management and staff appreciate your interest in this wonderful community, and look forward to working with you.